



District 2 Public Health

Procurement Office

Wendy Marchand, Procurement and Asset Manager

1280 Athens Street • Gainesville, Georgia 30507

PH: 770-535-5866 • FAX: 770-535-5958 • www.phdistrict2.org

Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White Counties

Dec 08, 2025

Invitation No.: D2-26-795-01

To whom it may concern:

I am sending you an Invitation to Bid and Product Bid Sheet for a comprehensive cybersecurity risk assessment for District 2 Public Health.

If you are interested in bidding on this and do not have the exact specification, please bid a comparable product. Please submit bid price and return the completed Bid Sheet in a sealed envelope with "SEALED BID" written on the outside of the envelope, no later than 4:00 p.m. ET, December 17, to the District 2 Public Health Regional Office. Your signature is required to make this bid legal. If you do not wish to bid, please complete the bid sheet and write "NO BID" in the space provided at the bottom of the page and return in a sealed envelope with "SEALED BID" written on the outside of the envelope.

Bids will be opened at the District 2 Public Health Regional Office, 1280 Athens Street, Gainesville, GA on Dec 18, 2025, at 10:00 a.m. You may be present for the bid openings if you wish.

If you have any questions, please contact me at 770-535-5866 or wendy.marchand@dph.ga.gov.

Sincerely,

Wendy Marchand
Procurement and Asset Manager
District 2 Public Health



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Bid Sheet

Company Name: _____

FEI/SSN: _____

Authorized Representative: _____

Signature

<i>Deliverables</i>	<i>Price</i>
<p>The Vendor shall provide a comprehensive Cybersecurity Risk Assessment virtually or in-person for District 2 Public Health that includes, at minimum, the following six deliverables. All deliverables must be clearly defined, measurable, and provided in written format.</p> <p>1. Pricing Proposal</p> <p>The Vendor shall include a complete pricing proposal that covers all services, labor, tools, technologies, and optional add-on components required to perform the Cybersecurity Risk Assessment. If offering both an in-person or virtual option, please provide pricing proposal for each.</p> <p>Pricing must include:</p> <ul style="list-style-type: none">• Fixed price for the full engagement• Breakdown of costs by activity, phase, and resource• Hourly rates for any additional or out-of-scope work• Costs for optional services, such as penetration testing, compliance mapping, or ongoing monitoring• Licensing or tool fees, if applicable• Travel or other reimbursable expenses (if applicable) <p>All pricing must be guaranteed for a minimum of 120 days from the date of proposal submission.</p>	

<i>Deliverables (cont'd)</i>	<i>Price (cont'd)</i>
<p>2. Scope of Work (SOW) The Vendor should provide a detailed Scope of Work that fully describes the cybersecurity risk assessment methodology, phases, and activities. The SOW must outline, at minimum:</p> <p>2.1 Assessment Objectives</p> <ul style="list-style-type: none"> • Identify cybersecurity risks, vulnerabilities, and threats • Determine the organization's current security posture • Evaluate alignment with relevant frameworks (e.g., NIST CSF, ISO 27001, CIS, PCI-DSS, HIPAA—<i>specify as needed</i>) • Provide prioritized recommendations and remediation guidance • Specify any required documentation, system access, stakeholder interviews, and onsite activities. <p>3. Detailed Description of Services The Vendor must describe all services included in the risk assessment, including but not limited to:</p> <p>3.1 Methodology</p> <ul style="list-style-type: none"> • Description of assessment framework and standards used • Approach to identifying threats and vulnerabilities • Risk scoring method and criteria • Tools, technologies, and techniques used <p>3.2 Activities & Deliverables The Vendor shall provide a detailed list of all activities and deliverables included in the proposed Cybersecurity Risk Assessment.</p> <p>4. Reporting Requirements The Vendor shall provide at minimum the following reports:</p> <ul style="list-style-type: none"> • Executive Summary Report • Final Cybersecurity Risk Assessment Report • Vulnerability Report <p>5. Project Timeline and Milestones The vendor must provide:</p> <ul style="list-style-type: none"> • A proposed project timeline • Major milestones and checkpoint meetings • Estimated level of effort for each phase 	

<i>Deliverables</i>	<i>Price</i>
6. Vendor Qualifications The response must include: <ul style="list-style-type: none">• Team member qualifications and certifications• Experience performing risk assessments for government or similar organizations At least three references from comparable engagements	

GRAND TOTAL: _____

If you do not wish to bid on the deliverable, please write “NO BID” in this space beside the item or service.

Please provide the following information:

Company Name: _____

Address: _____

Authorized Representative: _____

Title: _____

Phone Number: _____

Email Address: _____

Return to:

District 2 Public Health
Attn: Procurement Office/Wendy Marchand
1280 Athens Street
Gainesville, GA 30507

DEADLINE: December 17, 4:00 PM ET

Only bids in sealed envelopes will be accepted.