



GEORGIA DEPARTMENT OF PUBLIC HEALTH (GA)
invites applications for the position of:

Environmental Health Specialist 1, 2, or 3

SALARY: \$32,220.00 - \$47,101.41 Annually

OPENING DATE: 11/06/20

CLOSING DATE: 11/20/20 11:59 PM

DESCRIPTION:

Location: Lumpkin County Environmental Health Dept., 25 Short Street, Dahlonega, GA 30533

White County Environmental Health Dept., 1241 Helen Hwy., Unit 210, Cleveland, GA 30528

Work Hours: Monday - Friday 8am - 5 pm **This position does require some night & weekend work**

Recruitment: This position is open to all qualified applicants

Pay Grade: H, I, or J

**COPIES OF TRANSCRIPTS ARE TO BE SUBMITTED WITH APPLICATION
ORIGINALS TO BE MAILED TO
(only needed for those contacted for an interview):**

District 2 Regional Office
1280 Athens Street
Gainesville, GA 30507

Attention: Human Resources

JOB RESPONSIBILITIES:

EHS I Job Description:

This is the entry level position for the Environmental Compliance/ Environmental Health Specialist job series.

Incumbents in the job may require additional training or experience to attain full proficiency in some or all of the job responsibilities. Under supervision of the EH Manager:

- Learns to interpret regulatory issues, technical issues, and analytical data to properly enforce regulations and document compliance.
- Learns to evaluate programs for compliance with environmental laws/rules, and recommend monitoring and corrective/enforcement actions.
- Learns to conduct environmental evaluations, technical reviews, and inspections.
- Upon completion of adequate training under supervision of EH Manager as assigned will:
- Provide inspection/permitting/consultation for compliance of state regulations in the Food Service, Body Art, and Swimming Pool Programs.
- Provide inspection/permitting/consultation for compliance of state regulations for new or repaired on-site sewage management systems.
- Investigate health-related complaints.

EHS II Job Description:

- Under general to limited supervision, performs inspections, conducts interviews and technical reviews and recommends enforcement actions as needed.
- Investigates complaints and provides environmental health education and technical assistance to the general public, regulated community and officials.
- Interprets regulatory and technical issues and analytical data to document compliance with State, Federal, and local environmental health laws and regulations.
- Implements countywide programs for compliance, monitoring, enforcement and corrective action in conjunction with environmental health laws, rules and regulations.
- Serves as a compliance officer and primary liaison between public health agencies and facilities, municipalities, institutions, organizations and county and state agencies.

EHS III Job Description

- Under limited supervision, functions as a technical specialist for Environmental Health.
- Performs inspections, interviews, and technical reviews.
- Investigates complaints and recommends enforcement action as necessary.
- Provides Environmental Health education and technical assistance to the general public and regulated community.
- Implements local and district wide programs for compliance, monitoring, evaluation, enforcement, and corrective action in conjunction with Environmental Health laws, rules and regulations.
- Serves as the compliance officer and primary liaison between Public Health Agency, regulated facilities and other county and state agencies.
- Interprets regulatory issues, technical issues, and analytical data to document compliance with State, Federal, and Local Environmental Health laws and regulations.
- May serve as a technical specialist in a specific program area.
- May be a lead worker for a large program within the county.

MINIMUM QUALIFICATIONS:

EHS I Minimum Qualifications:

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.).

Preferred Qualifications:

- Bachelor of Science in Environmental Health
- Experience with data entry systems
- Experience with field electronic applications/software
- Experience with public relations

EHS II Minimum Qualifications:

- Bachelor's degree from an accredited college or university which included the completion of forty (40) quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level (RCP120) or position.

Preferred Qualifications:

- Attendance and completion of the GA EH training program.
- Completion of Standardization on the Georgia Food Code
- Completion of level I and II Certification in the On-Site Sewage Management System Program if assigned duties include Onsite Sewage
- Experience with data entry systems and/or DHD

EHS III Minimum Qualifications

Bachelor's degree from an accredited college or university which included the completion of forty (40) quarter hours (or 27 semester hours) of laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 2 (RCP121) or position equivalent AND attendance and completion of the GA EH training program.

Preferred Qualifications:

- 3+ years experience in Environmental Health
- Completion of all On-Site Sewage Management System Certifications
- Completion of NIMS courses 100, 200, 700, & 800
- Completion of Standardization on the GA Food Code
- ServSafe certified
- Experience with data entry (i.e. Digital Health Department system)

ADDITIONAL INFORMATION:

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at www.dph.georgia.gov. Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system. Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Georgia Department of Public Health Commissioner and leaders encourages all employees to engage in regular wellness activities and to make lifestyle choices that promote health and well-being.

The use of wellness breaks during the workday is authorized to support this philosophy and assist employees in meeting their wellness goals. A maximum of 30 minutes in a given workday may be used to engage in wellness activities, generally in the form of two 15-minute breaks or one 30-minute break.

The candidate selected for this position may be subject to pre-employment drug screening and a criminal records check (fingerprinting). In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

As an employee of D2PH, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

District 2 Public Health is an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at www.phdistrict2.org.