



**GEORGIA DEPARTMENT OF
PUBLIC HEALTH (GA)**
invites applications for the
position of:

**Environmental Health
Specialist I, II, or III**

SALARY: \$32,220.00 - \$47,101.41 Annually

OPENING DATE: 03/27/18

CLOSING DATE: 03/30/18 11:59 PM

DESCRIPTION:

Location: Hart County Environmental Health, 64 Reynolds St, Hartwell, GA 30643;
Stephens County Environmental Health, 64 N Blvd, Toccoa, GA 30577

Recruitment: This position is open to all qualified applicants

Pay Grade: **H** (EHS I) / **I** (EHS II) / **J** (EHS III)

Position: 00161528

Work Hours:

Monday – Friday from 8am to 5pm (Hart Co. three (3) days / Stephens Co. two (2) days)

****Please note that this position does require some night and weekend work****

**COPIES OF TRANSCRIPTS ARE TO BE SUBMITTED WITH APPLICATION
ORIGINALS ARE TO BE MAILED TO (originals are only needed for those contacted for an
interview):**

District 2 Regional Office
1280 Athens Street
Gainesville, GA 30507
Attention: Human Resources

In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

District 2 Public Health serves 13 counties in the northeastern portion of Georgia and includes Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White counties.

The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life.

JOB RESPONSIBILITIES:

EHS I:

Under supervision, assists in performing inspections, interviews, and technical reviews for an environmental health program in a public health department. Assists in investigating complaints and recommending enforcement action as necessary.

This is the entry level position for the Environmental Compliance/ Environmental Health Specialist job series. Incumbents in the job may require additional training or experience to attain full proficiency in some or all the job responsibilities. Under supervision of the EH Manager:

- Learns to interpret regulatory issues, technical issues, and analytical data to properly enforce regulations and document compliance.
- Learns to evaluate programs for compliance with environmental laws/rules, and recommend monitoring and corrective/enforcement actions.
- Learns to conduct environmental evaluations, technical reviews, and inspections.

Upon completion of adequate training under supervision of EH Manager as assigned will:

- Provide inspection/permitting/consultation for compliance of state regulations in the Food Service, Body Art, and Swimming Pool Programs.
- Provide inspection/permitting/consultation for compliance of state regulations for new or repaired on-site sewage management systems.
- Investigate health-related complaints.

EHS II:

Under general supervision, performs inspections, interviews, and technical reviews for an environmental health program in a public health department. Investigates complaints and recommends enforcement action as necessary.

- Interprets regulatory and technical issues and analytical data to document compliance with State, Federal, and local environmental health laws and regulations.
- Implements countywide programs for compliance, monitoring, enforcement and corrective action in conjunction with environmental health laws, rules and regulations.
- Serves as a compliance officer and primary liaison between public health agencies and facilities, municipalities, institutions, organizations and county and state agencies.

EHS III:

Under broad supervision, conducts inspections and audits of assigned facilities/sites for compliance with applicable health codes in a Public Health District. Reviews and/or prepares applications, permits and technical reports. Investigates and responds to complaints of potential health hazards and requests for service. Owns assigned tasks. May also serve in a lead role.

- Under limited supervision, functions as a technical specialist for Environmental Health.
- Implements local and district wide programs for compliance, monitoring, evaluation, enforcement, and corrective action in conjunction with Environmental Health laws, rules and regulations.
- Serves as the compliance officer and primary liaison between Public Health Agency, regulated facilities and other county and state agencies.
- Interprets regulatory issues, technical issues, and analytical data to document compliance with State, Federal, and Local Environmental Health laws and regulations.
- May serve as a technical specialist in a specific program area.
- May be a lead worker for a large program within the county.

MINIMUM QUALIFICATIONS:

EHS I:

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.).

EHS I Preferred:

- Bachelor of Science in Environmental Health
- Score of 80% or higher on EHS I Qualification Exam
- Experience with data entry systems
- Experience with field electronic applications/software
- Experience with public relations

EHS II:

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 1 (RCP120) or position equivalent.

EHS II Preferred Qualifications:

- Attendance and completion of the GA EH training program.
- Completion of Standardization on the Georgia Food Code
- Completion of level I and II Certification in the On-Site Sewage Management System Program if assigned duties include Onsite Sewage

EHS III:

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 2 (RCP121) or position equivalent AND completion of the Georgia Environmental Health Training class.

EHS III Preferred Qualifications:

- Completion of Standardization on the GA Food Code
- ServSafe certified
- Experience with data entry (i.e. Digital Health Department system)

ADDITIONAL INFORMATION:

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at www.dph.georgia.gov. Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

Pre-employment drug screen and criminal records check (fingerprinting) are required.

Note: An applicant who has a disability requiring special accommodations should contact this office. In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

We are an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at www.phdistrict2.org.