



**Public Health**  
Prevent. Promote. Protect.

## District 2 Public Health

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Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White Counties

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### ON-SITE SEWAGE MANAGEMENT SYSTEM PERMIT CHECK LIST

- Level 3 Soil Study performed by a State of Georgia certified Soil scientist/classifier. A list of persons who perform this work is available in the links section.
- Plat or accurate drawing showing proposed house placement, driveway, and other buildings or pool planned for property.
- A detailed copy of the floor plan for the proposed structure. All rooms must be labeled stating intended use. If the basement is to be unfinished, then label as unfinished.
- Full payment is due at time of application. Some offices accept Visa or Mastercard. All offices accept cash or check.
- Proposed location (four corners of the building) of the structure must be physically staked out/marked on the property.
- Please allow appropriate process time (up to 20 working days) to review your application and property.
- Incomplete applications or missing data will result in delaying your request for permit approval.