



**GEORGIA DEPARTMENT OF  
PUBLIC HEALTH (GA)**  
invites applications for the  
position of:

**District Public Health  
Analyst - Opioid**

**SALARY:** \$40,000.00 - \$51,547.06 Annually

**OPENING DATE:** 06/17/19

**CLOSING DATE:** Continuous

**DESCRIPTION:**

**Location:** District 2 Regional Office, 1280 Athens Street, Gainesville, GA 30507

**Recruitment:** This position is open to all qualified applicants

**Pay Grade:** K

District 2 Public Health serves 13 counties in northeast Georgia, including Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, and White counties. One of the fastest growing regions in the state, District 2 includes rural and urban communities with diverse public health challenges.

Public Health Analysts are in each district to close the gap between local law enforcement, the District and State Public Health, and the prevention and treatment communities by enhancing the High Intensity Drug Trafficking Area's (HIDTA) existing partnerships with these communities.

The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life.

Come join the team that's changing the face of public health. We are improving the health of Georgia one community at a time. We are focused on understanding community health challenges and developing smart solutions that allow us to make an impact in our community. We are a team of intelligent and committed individuals who are passionate about public health and serving northeast Georgia. If you want to make a difference in public health, you should join our team.

*In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, 401k, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.*

**JOB RESPONSIBILITIES:**

Under supervision, assists in the planning, coordination, organization and assessment of the development and implementation of a functional program including program evaluation, and program management. Learns to oversee, develops, and implements policy, procedures and processes. Performs complex and comprehensive research.

1. Regularly meet with community and health partners to assist with and coordinate:

- Education and enrollment in HIDTA's Overdose Mapping Application Program(ODMAP)
- Education on the Multi-Stakeholder Opioid & Substance Use Response Plan, Pain Clinic Closure Response Plan and HIV/Hepatitis/OD Response Plan
- Education on DPH's Prescription Drug Management Plan
- Education on and being an active member of the DPH Opioid and Substance Misuse Strike Team

2. Prepare and submit monthly reports identifying interests/concerns/status on HIDTA OD map implementation, substance misuse district and local community program and issues.

3. Facilitate collaboration between public health and public safety entities and prevention and treatment coalitions; data sharing, joint initiatives and policy considerations.
4. Assist District Epidemiologist by collecting, organizing and analyzing public health data.
5. Participate in monthly conference calls coordinated by the State Office to provide updates on program accomplishments and any issues encountered during the period.
6. In conjunction with other state and local agencies and organizations, develop and maintain list of resources that can be given to patients when their medical treatment provider is closed or no longer able to provide treatment services
7. Extensive travel within and outside the assigned region for Programmatic, Statewide and National meetings and trainings.

### **MINIMUM QUALIFICATIONS:**

Bachelor's degree in a related field from an accredited college or university AND One year of related experience or completion of an apprenticeship/internship that sufficiently supplied experience to understand the basic principles relevant to the major duties of the position.

Due to the nature of the ODMAP program, individual must meet HIDTA qualifications, including the following pre-requisites:

Debarred, Suspended, and Ineligible Status. This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 44 CFR Part 17 and Maintenance of a Drug Free Workplace (44 CFR, Subpart F). The applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not, within a three-year period preceding this application, been convicted of or had a civil judgment rendered against it for committing fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contact under a public transaction; violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (6) (b) of this certificate; and
4. Have not, within a three-year period of this application, had one or more public transactions (Federal, State, or local) terminated for cause or default; and
5. As required by the Drug-Free Workplace Act of 1988 and implemented at 44 CFR Part 17, Sections 17.615 and 17.620, the applicant certifies it will continue to provide a drug-free workplace per referenced regulations.

### **PREFERRED QUALIFICATIONS:**

Bachelor's degree in Mass Communication with PH, LE, EMS, Healthcare knowledge/experience.

Degree and background with EMS or law enforcement background.

Participated in new program development; development of a Strategic Plan; has actively worked at least 18-24 months in one of the mentioned fields.

Experience working with law enforcement, first responder, public health and healthcare communities.

Provided a key support role for a state or regional opioid or substance abuse/overdose response program.

Successfully assisted developing workgroups that have or need to develop focused goals and objectives.

Written and oral fluency in English and Spanish

### **ADDITIONAL INFORMATION:**

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at [www.dph.georgia.gov](http://www.dph.georgia.gov). Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system. Applications must include an email address and daytime phone number where applicant can be reached. Incomplete

applications may not be considered.

Georgia Department of Public Health Commissioner and leaders encourages all employees to engage in regular wellness activities and to make lifestyle choices that promote health and well-being.

The use of wellness breaks during the workday is authorized to support this philosophy and assist employees in meeting their wellness goals. A maximum of 30 minutes in each workday may be used to engage in wellness activities, generally in the form of two 15-minute breaks or one 30-minute break.

The candidate selected for this position may be subject to pre-employment drug screening and a criminal records check (fingerprinting). In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

As an employee of D2PH, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

District 2 Public Health is an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at [www.phdistrict2.org](http://www.phdistrict2.org).