



**GEORGIA DEPARTMENT OF
PUBLIC HEALTH (GA)**
invites applications for the
position of:

**Environmental
Health Specialist
I, II or III**

SALARY: \$32,220.00 - \$47,101.41 Annually

OPENING DATE: 03/06/19

CLOSING DATE: 03/20/19 11:59 PM

DESCRIPTION:

Location: Forsyth County Environmental Health, 309 Pirkle Ferry Road, Bldg D, Ste 500, Cumming, GA 30040

Recruitment: This position is open to all qualified applicants.

Pay Grade: H (EHS I) / I (EHS II) / J (EHS III)

Work Hours: Monday – Friday from 8am to 5pm

****Please note that this position does require some night and weekend work****

COPIES OF TRANSCRIPTS ARE TO BE SUBMITTED WITH APPLICATION

ORIGINALS ARE TO BE MAILED TO (originals are only needed for those contacted for an interview):

District 2 Regional Office
1280 Athens Street
Gainesville, GA 30507

Attention: Human Resources

In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

District 2 Public Health serves 13 counties in the northeastern portion of Georgia and includes Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White counties.

The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life.

JOB RESPONSIBILITIES:

Environmental Health Specialist I

Under supervision, assists in performing inspections, interviews, and technical reviews for an environmental health program in a public health department. Assists in investigating complaints and recommending enforcement action as necessary.

This is the entry level position for the Environmental Compliance/ Environmental Health Specialist job series. Incumbents in the job may require additional training or experience to attain full proficiency in some or all of the job responsibilities. Under supervision of the EH Manager:

- Learns to interpret regulatory issues, technical issues, and analytical data to properly enforce regulations and document compliance.
- Learns to evaluate programs for compliance with environmental laws/rules, and recommend monitoring and corrective/enforcement actions.
- Learns to conduct environmental evaluations, technical reviews, and inspections.

Upon completion of adequate training under supervision of EH Manager as assigned will:

- Provide inspection/permitting/consultation for compliance of state regulations in the Food Service, Body Art, and Swimming Pool Programs.

- Provide inspection/permitting/consultation for compliance of state regulations for new or repaired on-site sewage management systems.
- Investigate health-related complaints.

Environmental Health Specialist II

- Under general to limited supervision, performs inspections, conducts interviews and technical reviews and recommends enforcement actions as needed.
- Investigates complaints and provides environmental health education and technical assistance to the general public, regulated community and officials.
- Interprets regulatory and technical issues and analytical data to document compliance with State, Federal, and local environmental health laws and regulations.
- Implements countywide programs for compliance, monitoring, enforcement and corrective action in conjunction with environmental health laws, rules and regulations.
- Serves as a compliance officer and primary liaison between public health agencies and facilities, municipalities, institutions, organizations and county and state agencies.

Environmental Health Specialist III

- Under limited supervision, functions as a technical specialist for Environmental Health.
- Performs inspections, interviews, and technical reviews.
- Investigates complaints and recommends enforcement action as necessary.
- Provides Environmental Health education and technical assistance to the general public and regulated community.
- Implements local and district wide programs for compliance, monitoring, evaluation, enforcement, and corrective action in conjunction with Environmental Health laws, rules and regulations.
- Serves as the compliance officer and primary liaison between Public Health Agency, regulated facilities and other county and state agencies.
- Interprets regulatory issues, technical issues, and analytical data to document compliance with State, Federal, and Local Environmental Health laws and regulations.
- May serve as a technical specialist in a specific program area.
- May be a sole worker in a county or may work in a multi-county area. May be a lead worker for a large program within the county.
- May supervise professional and/or paraprofessional environmental health staff.

MINIMUM QUALIFICATIONS:

Environmental Health Specialist I

Completion of a bachelor's degree from an accredited college or university which included at least 40 quarter hours, 27 semester hours of laboratory sciences

PREFERRED QUALIFICATIONS:

- Bachelor of Science in Environmental Health
- Score of 80% or higher on EHS I Qualification Exam
- Experience with data entry systems
- Experience with field electronic applications/software
- Experience with public relations

Environmental Health Specialist II

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 1 (RCP120) or position equivalent.

PREFERRED QUALIFICATIONS:

- Attendance and completion of the GA EH training program.
- Completion of Standardization on the Georgia Food Code

- Completion of level I and II Certification in the On-Site Sewage Management System Program if assigned duties include Onsite Sewage

Environmental Health Specialist III

Completion of a bachelor's degree from an accredited college or university which included at least 40 quarter hours, 27 semester hours of laboratory sciences AND 1 year experience as or equivalent to EHS 2 (RCP121), AND completion of the Georgia Environmental Health Training class.

PREFERRED QUALIFICATIONS:

- Completion of Standardization on the GA Food Code
- ServSafe certified
- Experience with data entry (i.e. Digital Health Department system)
- 3+ years experience in Environmental Health

ADDITIONAL INFORMATION:

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at www.dph.georgia.gov. Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

All qualified applicants will be considered, but may not necessarily receive an interview. Notifications will be sent only to applicants who are selected for interviews.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

Pre-employment drug screen and criminal records check (fingerprinting) are required.

Note: An applicant who has a disability requiring special accommodations should contact this office. In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

We are an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at www.phdistrict2.org.

This position is subject to close at any time once a satisfactory applicant pool has been identified.