



GEORGIA DEPARTMENT OF  
PUBLIC HEALTH (GA)  
invites applications for the  
position of:

**Environmental  
Health Specialist I  
or Environmental  
Health Specialist  
II**

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**SALARY:** \$32,220.00 - \$42,819.47 Annually

**OPENING DATE:** 05/14/18

**CLOSING DATE:** 05/29/18 11:59 PM

**DESCRIPTION:**

**Location:** Hall County Environmental Health Dept., 2875 Brown's Bridge Road, Gainesville, GA 30507

**Work Hours:** Monday - Friday 8am - 5 pm \*\*This position does require some night & weekend work\*\*

**Recruitment:** This position is open to all qualified applicants

**Pay Grade:** H / I

**Position:** 00187087

**COPIES OF TRANSCRIPTS ARE TO BE SUBMITTED WITH APPLICATION  
ORIGINALS TO BE MAILED TO (only needed for those contacted for an interview):**

District 2 Regional Office  
1280 Athens Street  
Gainesville, GA 30507

**Attention: Human Resources**

*In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance. District 2 Public Health serves 13 counties in the northeastern portion of Georgia and includes Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, and White counties. The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life. We are a team of intelligent and committed individuals who are passionate about public health and serving northeast Georgia.*

**JOB RESPONSIBILITIES:**

**EHS 1:**

Under supervision, assists in performing inspections, interviews, and technical reviews for environmental health program in a public health department. Assists in investigating complaints and recommending enforcement action as necessary.

This is the entry level position for the Environmental Compliance/Environmental Health Specialist job series. Incumbents in the job may require additional training or experience to attain full proficiency in some or all of the job responsibilities.

Under supervision of the EH Manager:

- Learns to interpret regulatory issues, technical issues, and analytical data to properly enforce regulations and document compliance.

- Learns to evaluate programs for compliance with environmental laws/rules, and recommend monitoring and corrective/enforcement actions.
- Learns to conduct environmental evaluations, technical reviews, and inspections.

Upon completion of adequate training under supervision of EH Manager as assigned will:

- Provide inspection/permitting/consultation for compliance of state regulations in the Food Service, Body Art, and Swimming Pool Programs.
- Provide inspection/permitting/consultation for compliance of state regulations for new or repaired on-site sewage management systems.
- Investigate health-related complaints.

## **EHS 2:**

Under general to limited supervision:

- Performs inspections, conduct interviews and technical reviews and recommends enforcement actions as needed.
- Investigates complaints and provides environmental health education and technical assistance to the general public, regulated community and officials.
- Interprets regulatory and technical issues and analytical data to document compliance with State, Federal, and local environmental health laws and regulations.
- Implements countywide programs for compliance, monitoring, enforcement and corrective action in conjunction with environmental health laws, rules and regulations.
- Serves as a compliance officer and primary liaison between public health agencies and facilities, municipalities, institutions, organizations and county and state agencies.

## **MINIMUM QUALIFICATIONS:**

### **EHS 1:**

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.).

#### Preferred Qualifications:

- Bachelor of Science in Environmental Health
- Score of 80% or higher on EHS I Qualification Exam
- Experience with data entry systems
- Experience with field electronic applications/software
- Experience with public relations

### **EHS 2:**

Bachelor's degree from an accredited college or university which included the completion of 40 quarter hours (or 27 semester hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist (RCP120) or position equivalent.

#### Preferred Qualifications:

- Attendance and completion of the GA EH training program.
- Completion of Standardization on the Georgia Food Code if assigned duties include Food Service Inspections.
- Completion of Level 1 and Level 2 Certification in the Onsite Sewage Management System Program if assigned duties include Onsite Sewage Inspections.
- Experience with data entry systems and/or DHD.

## **ADDITIONAL INFORMATION:**

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at [www.dph.georgia.gov](http://www.dph.georgia.gov). Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

Pre-employment drug screen and criminal records check (fingerprinting) are required.

Note: An applicant who has a disability requiring special accommodations should contact this office. In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

We are an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at [www.phdistrict2.org](http://www.phdistrict2.org).