



**GEORGIA  
DEPARTMENT OF  
PUBLIC HEALTH (GA)  
invites applications  
for the position of:**

**Laboratory  
Tech 1 or 2**

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**SALARY:** \$20,472.39 - \$29,246.27 Annually

**OPENING DATE:** 03/02/18

**CLOSING DATE:** 03/16/18 11:59 PM

**DESCRIPTION:**

**Location:** Hall County Health Department (Ryan White Program), 1290 Athens Street, Gainesville, GA 30507

**Recruitment:** This position is open to all qualified applicants

**Pay Grade:** D (LT1) / E (LT2)

**Position:** 00001501

*In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.*

District 2 Public Health serves 13 counties in the northeastern portion of Georgia and includes Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White counties.

The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life.

**JOB RESPONSIBILITIES:**

**Laboratory Tech 1:**

Under direct supervision, prepares media and/or reagents for use in performing routine analysis of samples. Performs laboratory tests and procedures under appropriate supervision. Operates and assists in maintaining lab equipment.

**Laboratory Tech 2:**

Under general supervision, prepares media and/or reagents for use in performing routine analysis of samples. Performs routine laboratory tests and procedures under appropriate supervision. Operates and assists in maintaining lab equipment.

**Laboratory Tech 1 and 2:**

Performing lab draws for Ryan White Program

- Phlebotomy, performs blood draws
- Adds/posts lab results daily

- Performs tests such as routine HIV specific labs
- Completes all requisitions for all Lab specimens going out daily with Care360 and VHN
- Scans labs, fax, file, stock and order supplies, pulls specific lab reports per nurse requests and checks off labs
- Performs other duties as assigned

## **MINIMUM QUALIFICATIONS:**

### **Laboratory Tech 1:**

High school diploma or GED.

### **Laboratory Tech 2:**

High school diploma or GED AND One year of experience in a laboratory setting or a related area OR One year of experience required at the lower level Laboratory Tech 1 (LST030) or position equivalent.

### **Preferred Qualifications for Laboratory Tech 1 and 2:**

- Current Phlebotomy experience
- Bilingual: Fluent in speaking and writing English and Spanish
- Experience with medical transcription

## **ADDITIONAL INFORMATION:**

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at [www.dph.georgia.gov](http://www.dph.georgia.gov). Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

All qualified applicants will be considered, but may not necessarily receive an interview. Notifications will be sent only to applicants who are selected for interviews.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Pre-employment drug screen and criminal records check (fingerprinting) are required.

Note: An applicant who has a disability requiring special accommodations should contact this office. In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

We are an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at [www.phdistrict2.org](http://www.phdistrict2.org).