



## Georgia Department of Public Health

**GEORGIA DEPARTMENT OF PUBLIC  
HEALTH (GA)**  
invites applications for the position of:

### **Children 1st/1st Care Nurse**

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**SALARY:** \$30.00 /Hour  
**OPENING DATE:** 02/06/18  
**CLOSING DATE:** Open Until Filled

**DESCRIPTION:**

**Location:** Children With Special Needs/Children 1st, 440 Prior St SE, Gainesville, GA 30501

**Recruitment:** This position is open to all qualified applicants

**Pay Grade:** TPW

**Position:** 00001601

Come join the team that's changing the face of public health. We are improving the health of Georgia one community at a time. District 2 Public Health (D2PH) serves 13 counties in northeast Georgia, including Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union, and White counties. One of the fastest growing regions in the state, District 2 includes rural and urban communities with diverse public health challenges. At D2PH, we are focused on understanding community health challenges and developing smart solutions that allow us to make an impact in our community. We are a team of intelligent and committed individuals who are passionate about public health and serving northeast Georgia. If you want to make a difference in public health, you should join our team.

**JOB RESPONSIBILITIES:**

Under general to limited supervision, performs in home comprehensive assessments of client's health care needs, and developmental screenings within the guidelines/standard operating procedures of the Children 1st/1st Care Programs. Develops comprehensive plans of care for 1st Care clients, and provides case management to patients/families consistent with the plan of care, program deliverables, and District 2 policies and procedures. Provides developmental screenings, patient education and counseling, advises caregivers, and makes necessary referrals for other social services.

**Job Responsibilities:**

1. Provide home visits to include comprehensive assessments, parent education, developmental monitoring and developmental screening per Children 1st/1st Care model of service delivery.
2. Provide developmental screening to all children, birth to age five years who have not been referred with a previously completed developmental screening.
3. Assure that all identified families receive Children 1st Maternal Child health (MCH) Integrated assessments per programmatic guidelines.
4. Complete 1st Care Head to Toe Nursing Assessment, Family Functioning Assessment Tool, and Plan of Care for client's enrolled in the 1st Care Program.
5. Counsels families regarding diagnosis, treatment plan and preventative care per 1st Care Plan of Care as it applies to 1st Care clients.
6. Refer identified infants and children to public health and community programs as appropriate.
7. Link all foster care and Child Abuse Prevention and Treatment Act (CAPTA) children to health check.
8. Ensure that all children receiving services are linked to a primary healthcare provider.
9. Refer all children with confirmed hearing loss for a genetic evaluation.
10. Complete Healthcare Insurance Claim Form (HICF) 1500 for eligible services provided to children enrolled in Medicaid per DSPS guidelines.
11. Complete all necessary documentation, both written and electronic, and reporting requirements by specified

- deadline or as determined by Children 1st District Coordinator.
12. Enter follow up actions, assessment, etc. into SENDSS NB.
  13. Check SENDSS and/or maintain a tickler system to monitor 1st Care clients at specified intervals as determined by Family Functioning Assessment Tool and Plan of Care.

### **MINIMUM QUALIFICATIONS:**

Bachelor's degree in Nursing from an accredited college or university and current Georgia License to practice as a Registered Professional Nurse AND CPR Certification, OR Associate degree in nursing from an accredited college or university AND one year of PHN experience AND completion of PHN assessment course within one year of hire date and CPR certification.

### **Preferred Qualifications:**

- BSN Registered Professional Nurse (RN) and 1-3 years Public Health Nursing experience in home visiting and/or Maternal/Child Health experience; OR
- Three to five years of experience in the provision of direct care in a Neonatal or Pediatric Intensive Care setting; OR
- One to two years experience in providing comprehensive in home assessments for mothers, infants, and children, or work experience in social services delivery (case management, outreach, prevention/education, etc.); OR
- Knowledge of or experience delivering services via care coordination and or home visiting.
- Experience with pediatric population and developmental milestones required.
- Must be willing to travel.
- Bilingual (speak, read, and write in English and Spanish).

### **ADDITIONAL INFORMATION:**

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at [www.dph.georgia.gov](http://www.dph.georgia.gov). Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

All qualified applicants will be considered, but may not necessarily receive an interview. Notifications will be sent only to applicants who are selected for interviews.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Pre-employment drug screen and criminal records check (fingerprinting) are required.

Note: An applicant who has a disability requiring special accommodations should contact this office. In accordance with Georgia's Drug Free Workplace Act, it has been determined that certain positions warrant pre-employment drug testing.

We are an Equal Opportunity Employer.

For more information regarding employment with District 2 Public Health please visit our website at [www.phdistrict2.org](http://www.phdistrict2.org).