



**GEORGIA DEPARTMENT OF PUBLIC  
HEALTH (GA)**  
invites applications for the position  
of:

**Environmental Health  
Specialist IV**

**SALARY:** \$36,268.09 - \$51,811.56 Annually

**OPENING DATE:** 01/09/18

**CLOSING DATE:** 01/23/18 11:59 PM

**DESCRIPTION:**

**Location:** Hall County Environmental Health, 2875 Browns Bridge Rd, Gainesville, GA 30504

**Recruitment:** This position is open to all qualified applicants

**Pay Grade:** K

**Position:** 00001573

**Work Hours:**

Monday – Friday from 8am to 5pm

\*\*Please note that this position does require some night and weekend work\*\*

**COPIES OF TRANSCRIPTS ARE TO BE SUBMITTED WITH APPLICATION  
ORIGINALS ARE TO BE MAILED TO (originals are only needed for those contacted for an interview):**

District 2 Regional Office  
1280 Athens Street  
Gainesville, GA 30507

**Attention: Human Resources**

*In addition to a competitive salary, we offer a generous benefits package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.*

District 2 Public Health serves 13 counties in the northeastern portion of Georgia and includes Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White counties.

The mission of public health is to promote and protect the health of people in Georgia wherever they live, work and play. We embrace this mission by serving individuals, families, and communities to improve their health and enhance their quality of life.

**JOB RESPONSIBILITIES:**

Under limited supervision, performs inspections, interviews, and technical reviews for an environmental health program in a public health department. Investigates complaints and recommends enforcement action as necessary. May also serve in a lead role and/or supervise work of assigned staff.

- Under limited supervision, functions as a technical specialist for Environmental Health.
- Performs inspections, interviews, and technical reviews.
- Investigates complaints and recommends enforcement action as necessary.
- Provides Environmental Health education and technical assistance to the general public and regulated community.
- Implements local and district wide programs for compliance, monitoring, evaluation, enforcement, and corrective action in conjunction with Environmental Health laws, rules and regulations.
- Serves as the compliance officer and primary liaison between Public Health Agency, regulated facilities and other county and state agencies.
- Interprets regulatory issues, technical issues, and analytical data to document compliance with State, Federal, and Local Environmental Health laws and regulations.

- Serve as a technical specialist in a specific program area.
- Serve as a lead worker for a large program within the county.
- Supervise professional environmental health staff.

### **MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.) AND One year of experience at the lower level PH Envir Compl Specialist 3 (RCP122) or position equivalent AND completion of the Georgia Environmental Health Training class

### **Preferred Qualifications:**

- Completion of Standardization on the GA Food Code
- ServSafe certified
- ServSafe instructor certified
- Experience with data entry (i.e. Digital Health Department system)
- Experience with supervision of staff
- 3+ years experience in Environmental Health

### **ADDITIONAL INFORMATION:**

To be considered for employment at District 2 Public Health you must complete an online application. This job application can be found at [www.dph.georgia.gov](http://www.dph.georgia.gov). Click on "About DPH" and then "Careers", locate position then click "Apply" to begin your application. Please make sure you have selected the specific job you are interested in and qualified for. You will receive an email or telephone call if you are selected to participate in the interview process. Please do not send hard copies of application materials. All information can be uploaded to the online system.

Applications must include an email address and daytime phone number where applicant can be reached. Incomplete applications may not be considered.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.